



GoPrint Driver Chrome Extension

Version 2.0

Installation Guide

ITC SYSTEMS

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Document:

GoPrint Driver Chrome Extension Installation Guide

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Toronto, ON M4A 1H5
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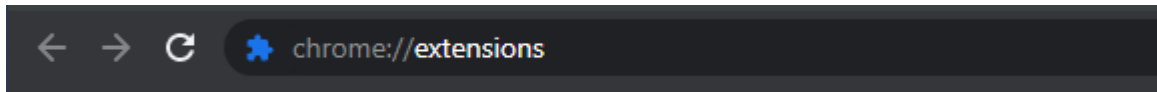
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Setting Google Chrome to Developer mode

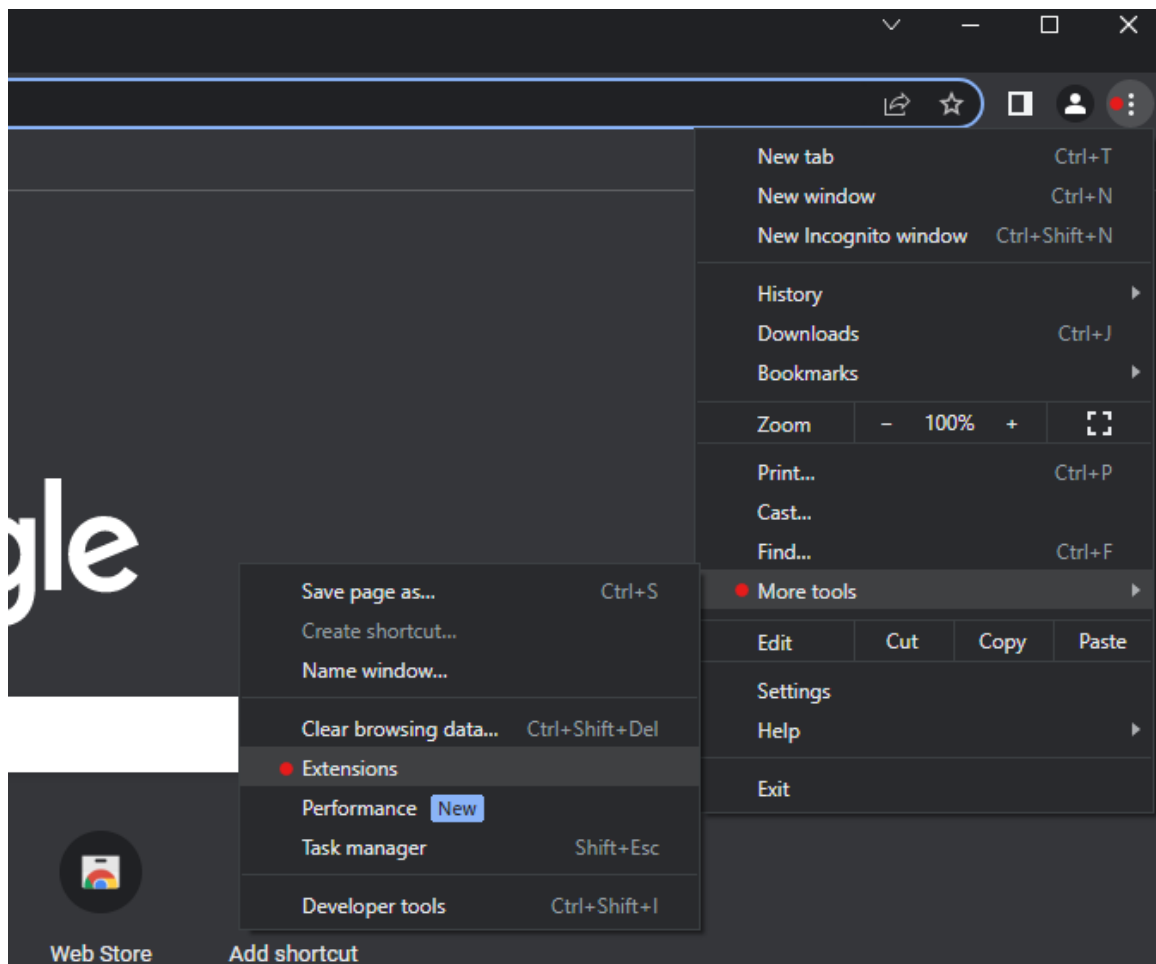
To install the extension manually it is necessary to put Chrome in developer mode

1. Open **Google Chrome**
2. Navigate to <chrome://extensions/> in the **address bar** and press enter

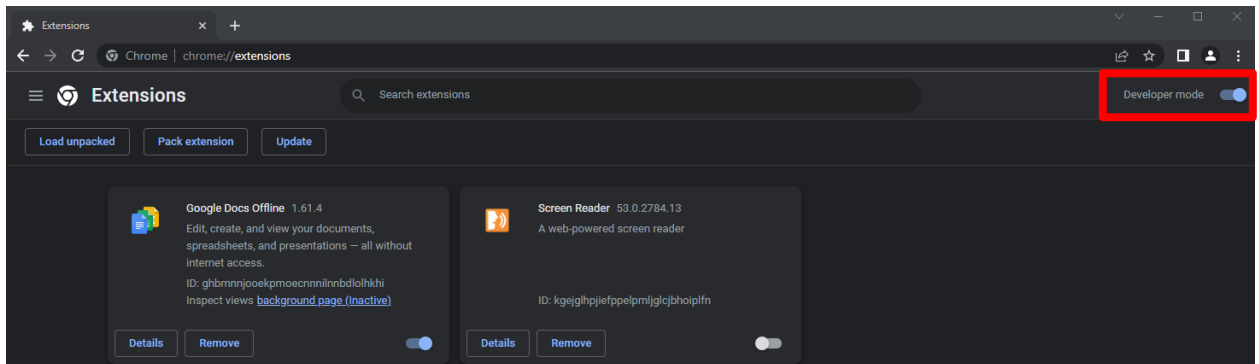


OR

Click on the **three vertical dots** in the upper right corner, click on **More Tools** and then click **Extensions**



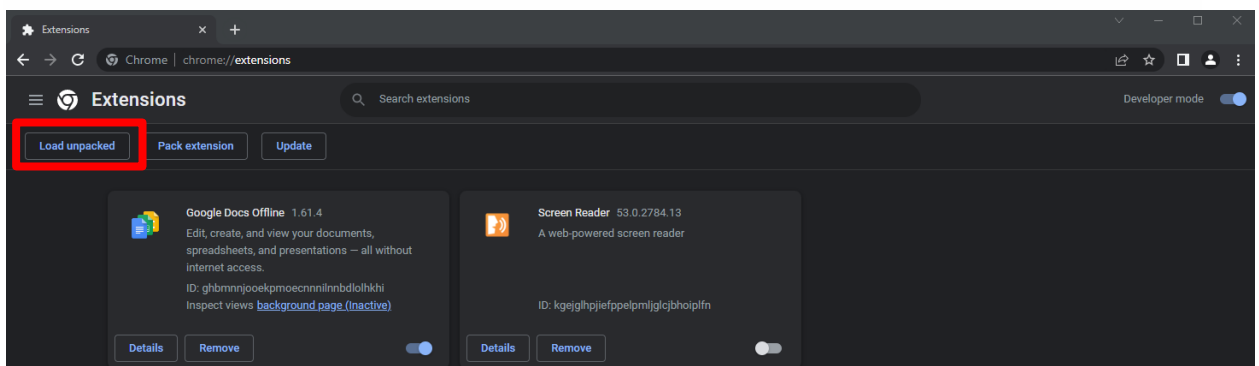
3. To enable Developer mode, click on the **Developer mode toggle** in the upper right corner



Installing the extension

To install the Chrome extension:

1. Obtain the **GoPrintChromeExtension.zip** package from ITC Systems
2. **Unzip** the package and note the unzipped folder's **location**
3. Return to **Google Chrome** browser's **Extensions** page (see previous section)
4. Click on **Load unpacked**

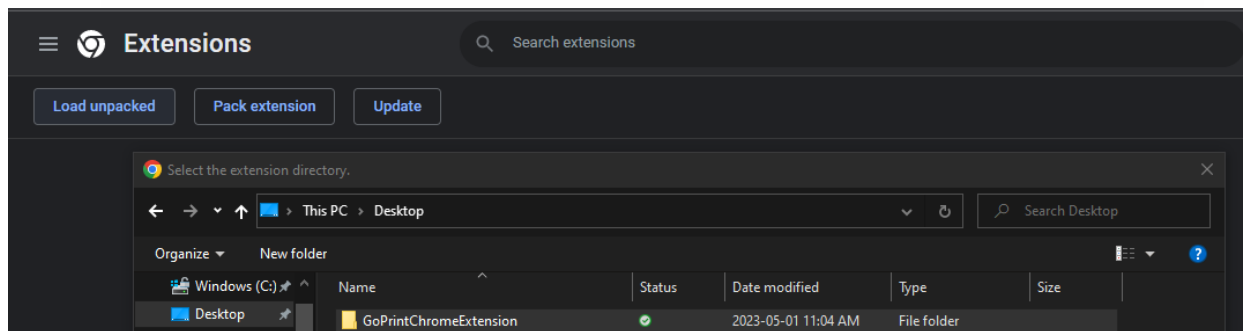
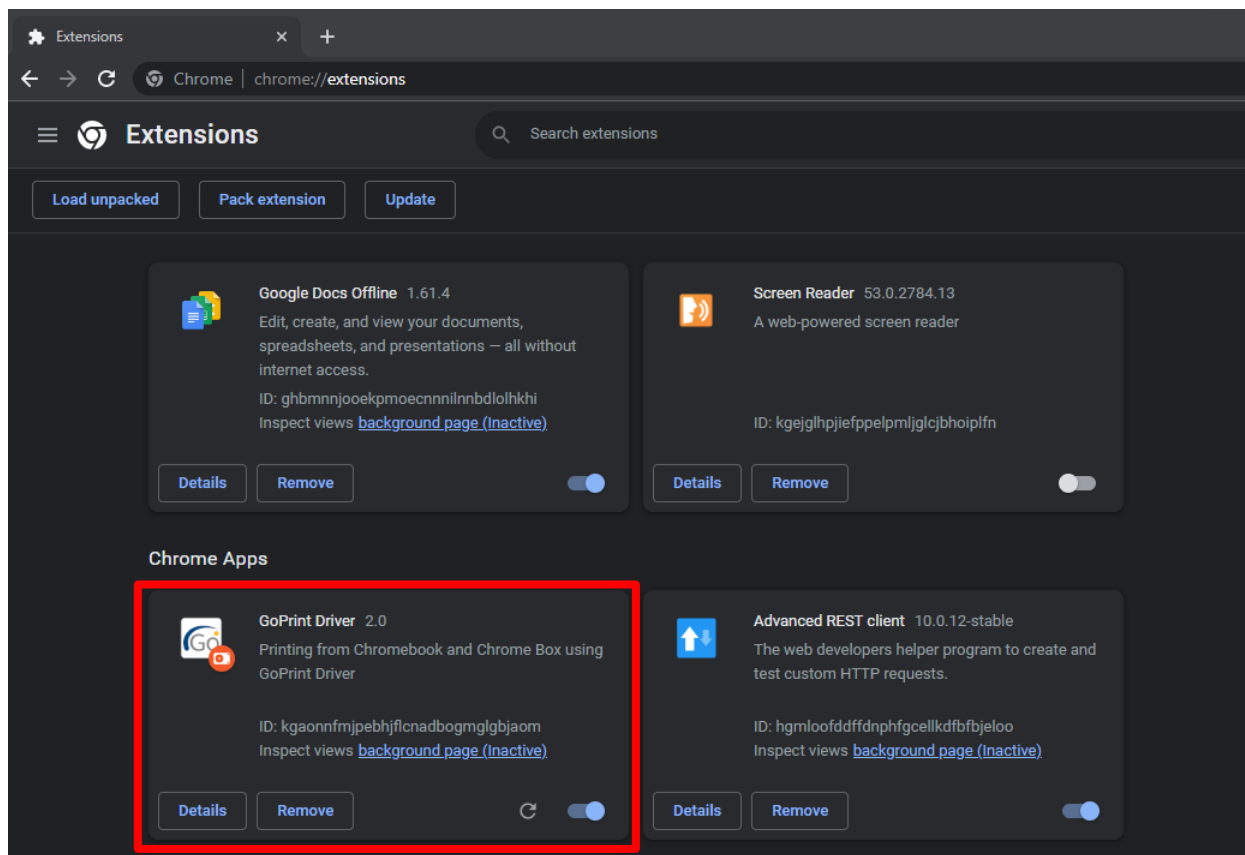


5. A File Explorer window will pop up

- i. Navigate to the **unzipped GoPrintDriverChromeExtension folder** (from step 2)

Note: You may need to double click the GoPrintDriverChromeExtension folder to access a second GoPrintChromeExtension folder inside which contains the extension's files

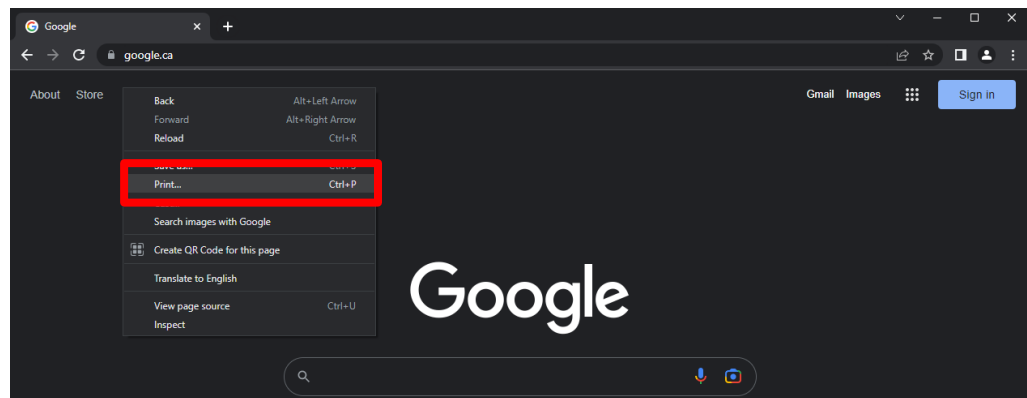
- ii. Click the **GoPrintChromeExtension** folder to highlight it
- iii. Click **Select Folder**

6. The GoPrint Driver Chrome Extension is now installed and visible in the **Chrome Apps** section of Extensions

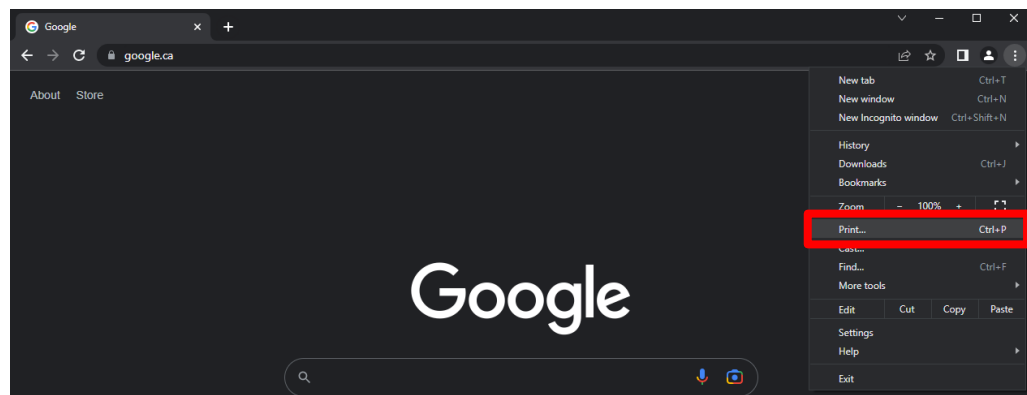
Printing to the driver

With the GoPrint Driver Chrome Extension installed, it is now possible to print to it from the Google Chrome browser.

1. Open **Google Chrome**
2. Navigate to the desired **webpage** or load a **file** into the browser (for example: Open a .pdf using Google Chrome)
3. There are 3 ways to initiate printing:
 - i. Press **Ctrl+P** on the keyboard (hold Ctrl and press P)
 - ii. Right click on the webpage and choose **Print...** from the context menu

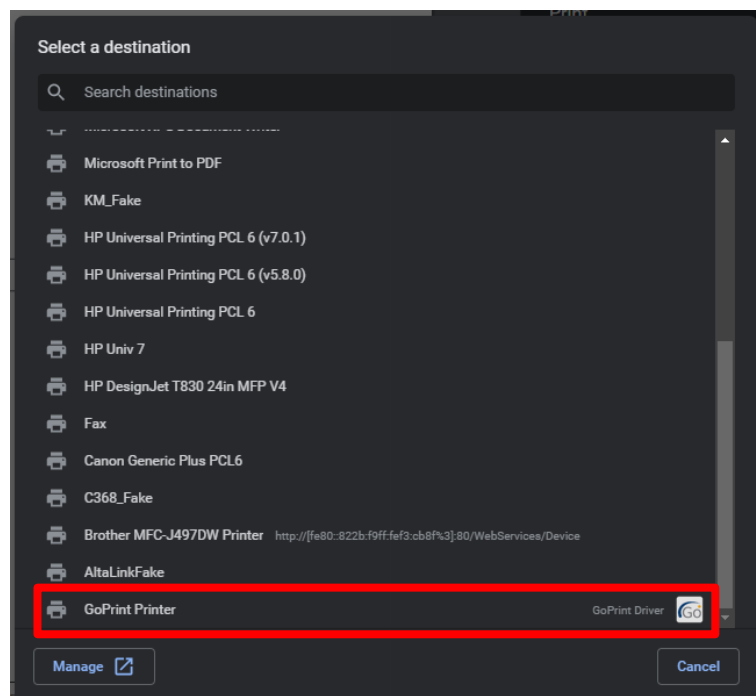
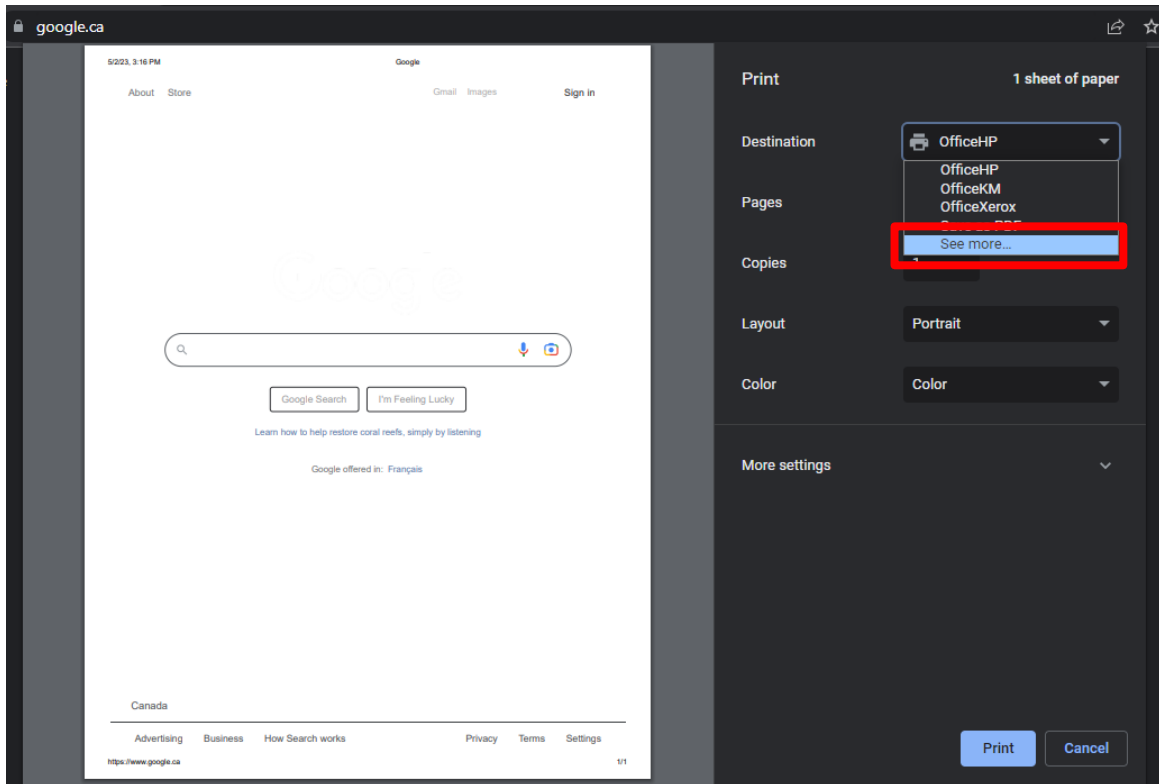


- iii. Click on the three vertical dots and choose **Print...** from the menu



4. On the print preview window choose **GoPrint Printer** in the **Destination** drop down menu

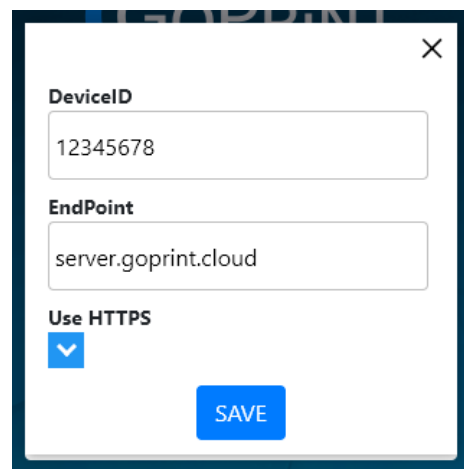
*Note: You may need to click on **See more...** or **Change...** (depending on which version of Chrome is being used), under Destination, to find the GoPrint Printer driver*



5. Click **Print** to open the GoPrint Printer driver

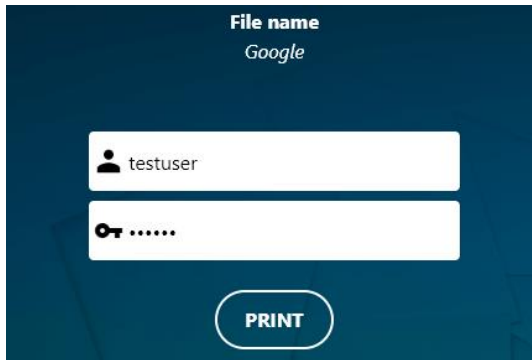


6. Click the **Settings Wheel** in the top left corner (first time only)
 - Enter the server information provided by ITC Systems
 - i. Enter **DeviceID**
 - ii. Enter **EndPoint**
 - iii. Enable **Use HTTPS**
 - iv. Click **SAVE**



7. Enter a **Username**

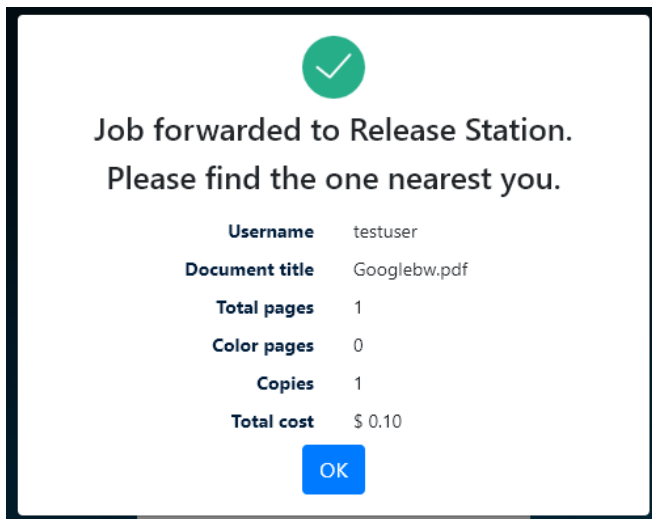
8. Enter a **Passcode** (optional)



The screenshot shows a dark blue login screen. At the top, it says 'File name' followed by 'Google' in a lighter font. Below this are two white input fields. The first field has a person icon and contains the text 'testuser'. The second field has a key icon and contains six dots. At the bottom center is a white oval button with the word 'PRINT' in blue capital letters.

9. Click **PRINT**

10. A message will show confirming that the print job was processed and will be forwarded to a **Release Station**



The screenshot shows a white confirmation dialog box with a green checkmark icon at the top. The text inside reads: 'Job forwarded to Release Station. Please find the one nearest you.' Below this is a list of job details in a table-like format:

Username	testuser
Document title	Googlebw.pdf
Total pages	1
Color pages	0
Copies	1
Total cost	\$ 0.10

At the bottom center of the dialog is a blue button with the text 'OK' in white capital letters.

11. Click **OK** to complete the process

12. Go to the **Release Station** to release and print the job

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